**ADMINISTRATION**

**Administration**
- Division Supervision/Direction
- Contract/Grant Management
- Board of Health Coordination
- Elected Official Outreach
- Benefit Management
- Staff Recruitment/Orientation
- Labor Law Compliance
- Labor Relations/Contract Support
- Central File Management

**Finance/Information Systems Management**
- Budget Development/Monitoring
- General Accounting
- Financial Reporting
- Purchasing
- Payroll Control
- Billing
- Technology Services

**My Community Dental Centers**
- Contract with BEDHD to operate full service dental clinic for Medicaid & Uninsured.

**Strategic Planning, Promotion, & Evaluation**
- Coalition Support
- Communications Coordination
- Emergency Preparedness
- Health Assessment
- Health Education
- Health Policy Development
- Outreach
- Performance Management and Quality Improvement

**PERSONAL HEALTH**
- Breastfeeding Peer Mentor
- Children's Special Health Care
- Communicable Disease Surveillance and Control
- HIV Screening Services
- Immunizations
- Women, Infant, and Children (WIC) Program
- Lead Program
- Medicaid Outreach & Enrollment Services
- Sexually Transmitted Disease (STD) Testing, Surveillance and Control
- Vision & Hearing

**ENVIRONMENTAL HEALTH**

**Water Protection Team**
- Groundwater Quality Management
- Wastewater Management
- Land Development Planning
- Public Water Supply Coordination
- Private Water Supply Management
- Wellhead Protection
- Water/Sewer Assessment
- Surface Water Quality
- Public Health Nuisance Investigation
- Public Beach Monitoring
- Solid Waste Management

**Community Services Team**
- Indoor Air Quality Assessment
- Body Art
- Hazardous Materials Management
- Food Service Audits & Consultation
- Shelter/Recreational Facility Audits
- Vector Control Investigation
- Disease Outbreak Investigation
- Swimming Pool Audit & Consultation
- Environmental Health Education
- Medical Waste Monitoring
- Child Care, Foster Care, Children’s Camp Inspections