

**Barry-Eaton District Health Department
Has Opening For A
PRIMARY CARE PROVIDER and MEDICAL DIRECTOR**

Are you an individual seeking a challenge with a desire to serve the uninsured of your community? Then Barry-Eaton District Health Department has a position just for you.

Physician needed for primary care clinic for uninsured and some Medicaid clients at two sites. Emphasis on health education and quality improvement. Serve primarily adults 18 – 64 yo. Licensed MD or DO, board eligible/certified Family Practice or Internal Medicine. Electronic medical record experience preferred. Experience with Mental Health management ideal. Creativity needed to provide care within financial constraints of county health plan. Supervise NP/PA, no weekends, minimal on-call responsibilities. Full-time or part-time. Benefits include: Health, Dental, Short-term Disability & Life insurance, Paid Vacation and Holidays, Retirement. EOE.

Interested applicants should send resume, cover letter and CV to:

Barry-Eaton District Health Department
Attn: Personnel
1033 Healthcare Drive, Charlotte, MI 48813
Fax: 517-543-2656
jdonnini@bedhd.org.

General Summary:

The Primary Care Medical Director provides direct patient care to patients of the Barry-Eaton District Health Department clinics (Health Connections and Family Planning). Assists the Director of Personal Health Services in the development and updating of medical and other policies and guidelines and medical orders used in the delivery of health care to patients in accordance with State and Federal regulations. Provides medical supervision to mid-level providers and other health care staff on issues related to medical care and treatment. Uses an electronic medical record system for documentation and strives to enhance the integration of the EMR into the clinic. Acts as a liaison to the local medical community. Receives administrative supervision from a Clinic Supervisor.

Essential Functions:

An employee in this position may be called upon to do any or all of the following: (These examples do not include all of the tasks which the employees may be expected to perform.)

1. Provides direct service, case management, and collaboration with all multi disciplinary team members in the provision of health care to infants, children, and adults.
2. Assess health status of non-obstetric patients through health history review, physical examination and diagnostic tests.
3. Develop and implement plans for providing illness treatment and preventive services.
4. Ensures all patient charts are completed within 24 hours of the patient visit, and the charting is comprehensive and legible.
5. Adheres to contract specifics related to the number of patients seen on a daily basis and actively assists with clinic flow of patients.
6. Participates in the development and review of clinical protocols.
7. Provide consultation to nurse clinicians and mid-level providers.
8. Provide on-going peer review of all physicians and mid-level practitioners. Review a reasonable number of randomly selected charts monthly.
9. May serve as a preceptor to residents and students.
10. Assists the Director of Personal Health Services in the development and updating of medical and other policies, guidelines, and medical orders used in the delivery of health care to patients.
11. Uses an electronic medical record for patient documentation.
12. Acts as a liaison to the local medical community.
13. Conform with grant and Agency budgetary requirements.
14. Other duties as assigned.

Other Functions:

1. Maintains client and employee confidentiality as required by policy and law.
2. In time of public emergency, may be required to report for assigned duties inside of outside of the BEDHD.

An employee in this position may be called upon to do any or all of the above tasks. (These examples do not include all of the tasks which the employees may be expected to perform.)

Employment Qualifications:

Education: M.D. or D.O. degree from an accredited school of medicine and current license/board certification to practice medicine in the State of Michigan. Board eligible in primary care.

Experience:

- Practice experience preferably in medical family practice or internal medicine.

Other Requirements:

- Maintains a professional association with the hospital medical staff, promoting BEDHD's programs.
- Maintain current Michigan Board of Pharmacy Drug Control License and authorize prescription of pharmaceuticals.
- Maintain current Michigan Board of Pharmacy Controlled Substance License and authorize prescription of pharmaceuticals.
- Ability to be credentialed by necessary entities (hospitals and payors).
- CPR certification, CLIA training and may maintain HIV counselor certification.
- Ability to enter and retrieve data, create basic documents or charts. Ability to problem solve basic hardware and software problems. Ability to perform basic computer functions such as logging on and off, changing passwords, opening a program and related operations. Knowledge of all Microsoft Office products and what they are used for. Ability to easily adapt to new programs.

The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.

Physical Requirements: *[This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements]:*

- Ability to sit for extended periods.
- Ability to frequently stand and walk over a variety of terrain.
- Ability to lift and move up to 25 lbs.
- Must have corrected hearing and vision to normal range.
- Ability to use office equipment including computer, telephone, calculator, fax and copier.

Working Conditions:

- Work is performed in a variety of settings including office, out-of-doors, in regulated facilities, client homes and driving environments.
- Some work is performed in varying temperatures and humidity.
- Regular contact with other staff and the public including those resistant to public health interventions.